

South African Shore Angling Association



2020 CONSTITUTION Version 18

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Date: **25th July 2020**

South African Shore Angling Association

INDEX.

Chapter 1 – The South African Shore Angling Association.
Chapter 2 – Membership and Affiliation.
Chapter 3 – SASAA Operational Guidelines.
Chapter 4 – Executive Committee Operational Guidelines.

BYLAWS.

A - Duties of Representative Members and Divisional Participation Formats.
B - SASAA Championship Arrangements and Angling Rules.
C - Shore Angling Team Selection System.
D - Pegged Shore Angling Team Selection System.
E - Code of Conduct.
F - Dispute and Discipline Resolution Policy.
G - National Dress Code.
H - Child Protection Policy.
I – Communication Policy.
J – Promotion of Administrative Justice Act Policy.
K – Anti-Doping Declaration

South African Shore Angling Association

Chapter 1

The South African Shore Angling Association.

INDEX.

- 1.1 NAME.
- 1.2 HEADQUARTERS AND POSTAL ADDRESS.
- 1.3 VISION.
- 1.4 MISSION.
- 1.5 PRINCIPLES.
- 1.6 MAIN OBJECTIVES AND POWERS OF THE ASSOCIATION.
- 1.7 INSIGNIA AND COLOURS.
 - 1.7.1 INSIGNIA.
 - 1.7.2 COLOURS.
 - a. NATIONAL REPRESENTATIVE COLOURS:
 - i. SENIORS.
 - ii. JUNIORS.
 - iii. MASTERS.
 - iv. GRAND MASTERS.
 - v. LADIES.
 - b. SASAA INVITATIONAL TEAMS.
 - 1.7.3 SASCOC APPROVAL OF SASAA APPLICATION FOR NATIONAL COLOURS.
 - 1.7.4 ISSUING OF NATIONAL COLOURS.
- 1.8 SASAA AFFILIATION TO NATIONAL AND INTERNATIONAL SPORT CONTROL BODIES.
- 1.9 SASAA OPERATIONAL PROCEDURES.
 - 1.9.1 FINANCIAL YEAR.
 - 1.9.2 SASAA MANAGEMENT.
- 1.10 INCOME AND PROPERTY.

South African Shore Angling Association

Chapter 1

1.1 NAME:

The name of the Association shall be the **South African Shore Angling Association**, hereafter referred to as “**the Association**”.

1.2 HEADQUARTERS AND POSTAL ADDRESS.

The headquarters and postal address of the Association will be the same as that of the Associations Secretary for any given year for which term he/she has been elected, or such address as decided upon annually during the Associations AGM. This decision regarding the postal address shall be communicated to all Member Associations during the first correspondence after the AGM has been held.

1.3 VISION:

To actively promote the Sport of Shore Angling in South Africa with equal opportunities for development as envisaged in the objectives of the SASCOC.

1.4 MISSION:

To promote the sport of shore angling as a healthy recreational activity, to actively encourage youth participation, environmental awareness and sustainable angling practices.

To administer the sport in a professional manner through a structure of regional associations and member clubs throughout the Republic of South Africa.

To organize Regional and International shore angling competitions and to award colours based on merit.

To affiliate to International Associations that will enable South Africa to be represented and to participate at world angling events.

1.5 PRINCIPLES:

In striving to achieve this mission, the following principles apply:

- 1.5.1 The fundamental right and freedom of individuals and groups to participate in sports of their choice.
- 1.5.2 The freedom of association in shore angling is recognized, subject to the principles and main objectives of the Association as contained herein, as well as the constraints imposed by shore angling being organized within the regional demographic boundaries for purposes of good administration.
- 1.5.3 The equality of opportunities in sports regardless of race, colour, creed or gender.
- 1.5.4 The responsible maintenance and promotion of educational interest in the development of Shore Angling.

1.6 MAIN OBJECTIVES AND POWERS OF THE ASSOCIATION.

The main objectives and powers of the Association shall be to:

- 1.6.1 Act as autonomous governing body for its affiliated members within the boundaries of the Republic of South Africa participating in the amateur sport of Shore Angling at Regional and inter-national level.
- 1.6.2 Manage the Shore Angling Sport in a professional manner.
- 1.6.3 Establish, maintain and enforce rules and regulations, as well as conditions governing the sport of Shore Angling.
- 1.6.4 Compile and regularly update an accurate list of record catches made in accordance with the angling rules and regulations of the Association, and to issue record certificates and/or other forms of recognition for such record catches.
- 1.6.5 Annually select the most competent anglers by means of set selection criteria to represent South Africa in International Shore Angling contests.
- 1.6.6 Promote and encourage the conservation of the Coastal and Marine environment so as to assure the continuation of the Shore Angling Sport, and to affiliate to the Federation of Sea Angling (SAFSA) to accomplish these conservation aims.

South African Shore Angling Association

- 1.6.7 Affiliate with, or to support any National or International body having objectives in any way similar to the Associations.
- 1.6.8 Collect, raise, or in any other legal manner acquire funds or property, both movable and immovable, and to administer, manage, invest or control such funds or property for the aims of the Associations objectives.
- 1.6.9 Design, adopt, register and issue any representative insignia, badges or uniforms for the Associations teams as may be determined from time to time.
- 1.6.10 Engage in all related activities that may be incidental or conducive to the attainment of any of the aforementioned objectives.
- 1.6.11 Commit its members to a program of development and upliftment from club to Regional level, with opportunities to compete at Regional and/or international level.
- 1.6.12 Organize and conduct championship events at Regional level for representative teams to compete against each other at annual intervals.
- 1.6.13 Act as a co-coordinating body for all the Regional Shore Angling Associations affiliated to SASAA.
- 1.6.14 Establish sub-committees that shall control the various codes of Shore Angling, subject to consultation with, and coordination by SASAA.
- 1.6.15 Foster, encourage, promote, advance and develop Shore Angling within the national boundaries of South Africa.
- 1.6.16 Formulate, rescind and/or amend the conditions under which Regional tournaments of the Association shall be conducted.
- 1.6.17 If, and when invited, to decide upon, and arrange visits to countries beyond the borders of South Africa for the National Representative Team(s) to participate in international Shore Angling competitions.
- 1.6.18 Provide trained leadership and guidelines to address the vast need for Development programs at Regional and club level.
- 1.6.19 Engage in all relevant activities as are incidental or conducive to the attainment of these objectives.
- 1.6.20 Establish such rules and/or regulations as may be necessary to give effect to the main objectives.
- 1.6.21 Assist, and actively support all National or Regional Marine and Coastal Conservation aims and activities, not only on behalf of the Shore Angling Sport, but also for the recreational angler, who, at the end of the day, should acknowledge the role of the Sport in the broader context of Marine and Coastal Conservation.
- 1.6.22 Assist, and actively support all National or Regional Marine and Coastal Conservation research aims and activities.
- 1.6.23 SASAA shall become a body corporate as envisaged by Section 16(1)(c) of the Non-profit Organisations Act No. 71/1997. It shall have an identity and existence distinct and apart from that of its members and office bearers.
- 1.6.24 SASAA shall exist in its own right and it shall continue to do so regardless of changes in its membership or office bearers.

1.7 INSIGNIA AND COLOURS:

1.7.1 INSIGNIA.

All representative insignia shall be approved and accepted by Heraldic, subject to the criteria of, and the prior approval of SASCOG.

1.7.2 COLOURS.

a. National Representative Colours – Refer Bylaw G.

The criteria, applicable to national representative colours and dress codes are stipulated in the Policies and Guidelines of SASCOG. National colours comprise an embroidered Protea badge as it's emblem. The Protea badge consists of the logo with the wording SOUTH AFRICA in a scroll beneath it, as well as the name of the code of sport. The only other wording allowed on the badge is the designation 'MANAGER' and/or 'CAPTAIN'.

South African Shore Angling Association

National representative colours are awarded to Shore Angling in the following categories:

i. MALES, SENIOR, A Division.

For the Senior Males – A Division, National colours comprise an embroidered Protea badge on a green base material, as approved by SASCO.

ii. JUNIOR Division.

For the Juniors Division, National colours comprise an embroidered Protea badge on a green base material with the wording 'JUNIOR', as approved by SASCO.

iii. MALES, MASTERS Division.

For the Masters Division, National Colours comprise a silver outlined shield with the words South Africa at the top, a silver scroll beneath with the words Masters Shore Angling, within the scroll a gold outline of the boundaries of the Republic of South Africa with a gold Galjoen (SASAA emblem) in the centre on a green base.

iv. MALES, GRAND MASTERS Division.

For the Grand Masters Division, National Colours comprise a silver outlined shield with the words South Africa at the top, a silver scroll beneath with the words Grand Masters Shore Angling, within the scroll a gold outline of the boundaries of the Republic of South Africa with a gold Galjoen (SASAA emblem) in the centre on a green base.

v. LADIES Division.

For the Ladies Division, National Colours comprise an embroidered Protea badge on a green base material, as approved by SASCO.

b. SASAA INVITATIONAL TEAMS.

(i) A DIVISION / MASTERS / GRAND MASTERS / LADIES

SASAA Divisional invitational teams shall be referred to as President Teams.

President team colours comprise of the Association badge with the specific Divisions name in a scroll beneath it. The only other wording allowed on the badge is the designation 'MANAGER'. The official dress code shall consist of a White blazer, (as per approved supplier) white shirt, association tie and grey trousers.

(ii) B and DEVELOPMENT DIVISIONS

SASAA Divisional invitational teams shall be referred to as President Teams.

President team colours comprise of the Association badge with the specific Divisions name in a scroll beneath it. The only other wording allowed on the badge is the designation 'MANAGER'. The official dress code shall consist of a Navy Blue blazer, (as per approved supplier) white shirt, association tie and grey trousers.

1.7.3 SASCO APPROVAL OF SASAA APPLICATIONS FOR NATIONAL COLOURS.

National representative colours are currently awarded to Angling only for the following categories:

- A. Senior A Division Shore Angling
- B. Junior Division Shore Angling
- C. Ladies Division Shore Angling
- D. Senior Men Pegged Shore Angling
- E. Senior Ladies Pegged Shore Angling
- F. Senior Pairs Pegged Shore Angling

South African Shore Angling Association

Although the selection of National Representative Teams are done according to the Selection guide lines of the SASAA Constitution, the final approval of such selections shall first be ratified according to the specified "**Rules and Procedures applicable to the Award of National Colours**" of SASCOG, with special references to the following headings:

- a. Eligibility for the awarding of National colours.
- b. Procedures (for application to award National colours)
- c. Code of conduct.

1.7.4 ISSUING OF NATIONAL COLOURS.

Issuing of National Representative Colours may only be done by SASAA's Executive Committee or its appointed representative(s). Any additional purchases thereof shall only be allowed after final approval by the Executive Committee or its appointed representative(s), following a written report for such from a bona fide team member, addressed to SASAA.

1.8 SASAA AFFILIATION TO NATIONAL AND INTERNATIONAL SPORT CONTROL BODIES.

The Association is currently affiliated to the following Control Bodies:

- a. The South African Federation of Sport and Sea Anglers (SAFSSA).
- b. The South African Sport Angler and Casting Confederation (SASACC).
- c. The South African Sports Confederation and Olympic Committee. (SASCOG.)
- d. The International Sea Sport Angling Federation. (FIPS-M)
- e. The International Angling Confederation. (CIPS)
- f. General Association of International Sports Federations. (GAIFS)

1.9 SASAA OPERATIONAL PROCEDURES.

1.9.1 FINANCIAL YEAR.

The Associations financial year effectively starts on the first day of May, and ends on the last day of April the following year.

1.9.2 SASAA Management.

SASAA's affairs are managed by its annually elected Executive Committee. The duties of each Office Bearer or portfolio holder are discussed in Bylaw A - Duties of SASAA Representative Members.

1.10 INCOME AND PROPERTY.

The income and property of the Association, howsoever derived, shall be applied solely towards the promotion of the objectives of the Association as set forth in the Association. No portion thereof shall be paid or transferred, directly or indirectly, by way of a bonus or profit or otherwise, to any individual person except as remuneration for services rendered or expenses incurred as a Member Associations or office bearer of the Association.

South African Shore Angling Association

Chapter 2

Membership and Affiliation.

Index.

- 2.1 MEMBERSHIP and AFFILIATION REQUIREMENTS.
 - 2.1.1 Membership.
 - 2.1.2 Future Membership Applications.
- 2.2 AFFILIATION REQUIREMENTS.
 - 2.2.1 Constitutional prerequisites.
 - 2.2.2 Financial upkeep.
 - 2.2.3 Annual affiliation.
 - 2.2.4 Minimum Membership.
 - 2.2.5 Regional demarcation and/or geographic boundaries.
 - 2.2.6 Relocation of affiliation.
 - 2.2.6.1 Competitive representation.
 - 2.2.6.2 Loan anglers.
- 2.3 ANNUAL MEMBERSHIP FEES.

South African Shore Angling Association

Chapter 2 Membership and Affiliation.

2.1 Membership and Affiliation Requirements.

2.1.1 Membership.

The membership of SASAA shall comprise the following autonomous Member Associations, Member Clubs within those associations and all Individual Members:

- a. Western Cape Shore Angling Association
- b. Eastern Province Shore Angling Association
- c. Eden Shore Angling Association
- d. Boland Shore Angling Association
- e. Border Rock & Surf Angling Association
- f. Kwa-Zulu Natal Coast Anglers Union
- g. Free State Shore Angling Union
- h. Gauteng North Shore Angling Association
- i. Central Gauteng Shore Angling Association
- j. Mpumalanga Shore Angling Association
- k. Zululand Shore Angling Association
- l. West Coast Shore Angling Association

2.1.2 Future Membership Applications.

Refer to Minimum Membership, para.2.2.3 – (b).

2.2 AFFILIATION REQUIREMENTS.

SASAA shall accommodate representative regional controlling bodies within the boundaries of South Africa, practicing the Sport of Shore Angling, and who comply with the following SASAA affiliation prerequisites:

2.2.1 Constitutional prerequisites.

Each Member Association shall have a written Constitution. Affiliates shall have the power to adopt/alter their own Constitutions subject to the proviso that such constitution / constitutional changes;

- a. Be submitted to the SASAA Executive Committee for prior scrutiny, and
- b. Does not conflict with the aims and contents of SASAA's Constitution before SASAA approval could be given for it to be adopted. If a Member Associations constitution conflicts with the aims and objectives of SASAA's Constitution, such Member Association shall be notified in writing of such conflict, and such Affiliate shall not adopt its constitution unless the sources of conflict have been removed.

2.2.2 Financial upkeep.

Only Member Associations that are in good financial standing with SASAA shall be affiliated and allowed to participate in SASAA's activities. Please refer to paragraph 2.3 – ANNUAL MEMBERSHIP FEES

South African Shore Angling Association

2.2.3 Annual affiliation will only be accepted by SASAA when the Member Association has:

- (a) Provided the SASAA Secretary with a complete list of all Member Clubs and all Individual Members of those clubs in the prescribed format:
- SASAA number
 - Name
 - Surname
 - ID number
 - Address
 - Race
 - Division (e.g: u/16, u/21, Ladies, Seniors, Masters, Grand Masters.)
 - Contact number
 - E-mail
 - Association
 - Club
- (b) Paid over the corresponding membership affiliation fees and/or levies as prescribed from time to time in terms of Clause 2.3.
- (c) Paid over all and any other outstanding amounts arising from participation in any SASAA activities.

2.2.4 Minimum Membership.

- (a) In order to retain existing Member Association status, Member Associations shall maintain at least three (3) Member Clubs each having a membership of at least fifteen (15) Individual Members.
- (b) Member Associations whose membership falls below the minimum requirement shall be given a period of twelve (12) months to rectify the position.
- (c) For any new Association applying for membership to SASAA, its application shall be governed by a minimum membership of 250 affiliated members.

2.2.5 Regional demarcation and/or geographic boundaries/borders.

No Regional Association shall have geographical boundaries/borders that are in conflict with any of the other Regional Associations. All Regional Associations shall mutually agree to the boundaries/borders that demarcate and separate them from their neighbouring Associations regional areas. All Regional Associations shall include and describe, in detail in their constitutions, the boundaries/borders as mutually agreed. SASAA shall maintain a South African regional map clearly indicating all the demarcated areas and boundaries/borders of each Regional Association.

2.2.6. Relocation of Affiliation:

SASAA acknowledges freedom of Association as set out in 2.2.6.1 below.

2.2.6.1 Competitive Representation:

- (a) No member may represent more than one (1) Association at any National championship level tournament during one (1) angling year. Only Loan anglers as defined in Sec 2.2.6.2 below shall be permitted to fish in two or more different Divisions in the same angling year. A member may however affiliate to more than any one Association for recreational purposes, but may only be affiliated to SASAA by the Association whom he wishes to represent at the annual National championships. (See 2.2.6.1 (b)(ii) below.)
- (b) Any angler, from any division, will have the freedom of association to represent any Association of his/her choice, provided that:
- (i) Such angler has been affiliated to the Association of his/her choice on or before 30 April in the year of his/her selection.

South African Shore Angling Association

- (ii) The Association to which he/she affiliated to and for which he/she wish to represent at any National championship, had included him/her in their list of affiliated members submitted to SASAA on or before 30 April of that same year;
 - (iii) The member`s annual SASAA affiliation fee was paid in full by the Association to whom he/she nominated for selection by not later than 30 April of that same year;
 - (iv) The member must have fished at least 50 (fifty) percent of the club leagues of the Association; and
 - (v) The member must have acquired a one (1) year ranking on a point`s matrix system of his/her Association, which does not include any subjective assessment of the member to be selected.
- (c) A member may only nominate for selection to one (1) Association in any particular angling year as stated in (b)(ii) above.
 - (d) A member who nominated and was selected for a team of any Association, may not fish for any other Association`s team in the same Division during the same angling year.

2.2.6.2 Loan Anglers:

- (a) In the event where an Association decides not to send a team to participate at the Annual Championship, then such Association must provide a list of their highest ranked anglers to SASAA, who will be available as loan anglers to other Associations. The Association`s ranking of each angler must be displayed on the list provided by the Association.
- (b) In the event where an Association withdraws a team from participating at a Championship, then any member selected to such a team, shall be allowed to fish for another Association as a "loan" angler, without the restriction imposed on them by Section 2.2.6.1 (d) above, provided that his/her name was included in the list of available loan anglers forwarded to SASAA by his/her Association. The Association`s ranking of each angler shall be displayed on the list provided by the Association.
- (c) A reserve selected to any team participating at a the Annual Championship, shall also be permitted to fish as a "loan" angler without the restriction imposed by Section 2.2.6.1 (d) above, with the approval of the Executive Committee of his/her own Association and SASAA, provided that his/her name was included in the list of available loan anglers forwarded to SASAA by his/her Association. The Association`s ranking of each angler shall be displayed on the list provided by the Association.
- (d) Members who nominated for selection to one Association, but who was not selected for any team of that Association, may only fish for another Association as a "loan" angler, if his/her Association included such a member in their list of available loan anglers forwarded to SASAA. The Association`s ranking of each such member must be displayed on the Association`s list of available loan anglers.
- (e) In the event of an Association making available to another Association a "loan angler" as mentioned in paragraphs (a), (b), (c) and (d) above, then Sections 2.2.6.1 (b) and (c) above shall not be applicable.
- (f) An Association will only be permitted to make available a Loan Angler once their selected team(s) has been filled with the required number of anglers.
- (g) Only anglers who were made available by their Associations as Loan Anglers, and who were placed on the SASAA list of Loan Anglers, will be eligible as Loan Anglers to other Associations.
- (h) In the event where a Loan Angler has been made available, and accepted by another Association, then such Loan Angler may not thereafter fish for his/her own Association in the same Tournament.
- (i) Loan Anglers shall be permitted to fish for more than one Association in different Divisions. (See 2.2.6.1 (a) above.
- (j) Loan Anglers from Coastal Associations shall not be available/eligible for selection of the President Inland team but will still be allowed to retain their ranking/points obtained at any National tournament.

South African Shore Angling Association

- (k) The maximum number of Loan Anglers to be used by each Association shall be:
 - 1 Angler per 3 or 4-person team.
 - 2 Anglers per 6-person team.
 - 4 Anglers per 12-person team.
- (l) All Associations are required to submit a list of available Loan Anglers within twenty-one (21) days after receiving notice to do so by the SASAA Secretary.
- (m) Only anglers as described in (a) to (d) above, shall qualify as Loan Anglers to be made available to other Associations.

2.3 ANNUAL MEMBERSHIP FEES.

- 2.3.1 Annual affiliation fees for individual members are reviewed during the SASAA Annual General Meeting (AGM) as scheduled for JULY every year. Individual membership to the association and its members are based on an application and approval basis.
- 2.3.2 The Associations financial year effectively starts on the first day of May, and ends on the last day of April the following year.
- 2.3.3 Each Member Associations affiliation fees to SASAA for the following year's participation is payable on, or before, the last day of April each year.
- 2.3.4 The SASAA Secretary shall submit the affiliation notice on, or before the last day of February each year accompanied by the membership list template. The Secretary of each Member Association shall submit their membership list for approval and verification of annual affiliation fees due, to the SASAAA Secretary 21 days before the end of April. The SASAA Secretary shall return approved membership lists indicating affiliation fees due to the associations 14 days before the end of April.
- 2.3.5 Each Member Associations affiliation fee payment shall be accompanied with the proof of payment being submitted to the SASAA Secretary as per point 2.3.3 above.
- 2.3.6 The annual affiliation fee per member shall be the amount as established during the previous year's SASAA AGM. NOTE: Each Member Associations affiliation is subject to the stipulations of Clause 2.2.3 – Minimum Membership.
- 2.3.7 If a Member Association has not paid its annual membership fees within two weeks after the due date as indicated by the First Affiliation Renewal Notice, the SASAA Secretary shall notify such Member Association by means of a Final Affiliation Notice, calling for such payment before a specified date (See 2.3.8).
- 2.3.8 Any Member Association who fails to pay its annual membership fees within fourteen (14) days from the postal date of the Final Affiliation Renewal Notice as sent out by the SASAA Secretary, shall, in addition to any other penalties imposed for such infringement in terms of the Constitution, be liable to have it's membership to SASAA suspended, or cancelled, as may deemed fit by SASAA. Such Members (or their individual members) shall not be able to lay claim to any rights to, or privileges for membership to SASAA.
- 2.3.9 Members or office-bearers have no rights in the property or other assets of SASAA solely by virtue of their being members or office-bearers.

South African Shore Angling Association

Chapter 3

SASAA Operational Guidelines.

Index

- 3.1 MEETINGS AND FORUMS.
 - 3.1.1 SASAA ANNUAL GENERAL MEETING.
 - 3.1.1.1 PRE-SASAA AGM CORRESPONDENCE.
 - 3.1.1.2 REPRESENTATION AT THE SASAA AGM.
 - 3.1.1.3 PRE-REQUISITES FOR REPRESENTATION.
 - 3.1.1.4 MEMBER ASSOCIATION REPRESENTATION.
 - 3.1.1.5 THE AGENDA.
 - 3.1.1.6 QUORUM DETAILS.
 - 3.1.1.7 VOTING RIGHTS.
 - 3.1.1.8 SASAA AGM ELECTION PROCEDURES.
 - (a) NOMINATIONS FOR PORTFOLIOS.
 - (b) ELECTION OF EXECUTIVE COMMITTEE MEMBERS.
 - (c) MOTIONS PUT TO THE VOTE.
 - (d) CASTING VOTE.
 - 3.1.1.9 ADJOURNMENT OF AN AGM.
 - 3.1.2 SPECIAL GENERAL MEETING.
- 3.2 CONSTITUTIONAL MATTERS.
 - 3.2.1 AMENDMENTS TO THE CONSTITUTION.
 - 3.2.2 CONSTITUTIONS OF MEMBER ASSOCIATIONS.
- 3.3 DISSOLUTION OF SASAA.
- 3.4 DISPUTE AND RESOLUTION CLAUSE.
- 3.5 ANTI- DOPING.
- 3.6 CONFLICT OF INTEREST.

South African Shore Angling Association

Chapter 3

SASAA Operational Guidelines.

3.1 SASAA MEETINGS AND FORUMS.

The South African Shore Angling Association shall hold at least two (2) General meetings of members during a Calendar year, of which 1 (one) shall be the Annual General Meeting.

3.1.1 SASAA ANNUAL GENERAL MEETING.

3.1.1.1 PRE SASAA AGM CORRESPONDENCE.

- a The SASAA Annual General Meeting (AGM) shall be held during JULY of each year.
- b The Executive Committee shall decide on the date, venue/**electronic platform** and time to host an AGM.
- c SASAA's Secretary shall communicate the due Notice of AGM details to all the Executive members and Member Associations at least three (3) calendar months prior to the date of the meeting.
- d The First Notification of the AGM as sent out by the Secretary shall comprise:
 - (i) Full detail pertaining to the AGM's date, venue/**electronic platform** and time.
 - (ii) An invitation to Member Associations to submit comments, proposals, complaints and/or nominations to the Secretary for distribution to SASAA and its Executive, as well as its Member Associations. Any Member Association wishing to place a/any matter on the agenda shall forward it to the Secretary in writing to reach him/her 45 calendar days before the AGM's destined date. Divisional Committees who wish to place any matter on the AGM agenda shall forward it to the Secretary for consideration by the Executive Committee who may place that or any other matter on the AGM agenda.
- e The Secretary shall distribute the Final Notification of the AGM to all the SASAA Executive members and Member Associations representatives early enough to allow thirty calendar days for all member bodies to study the agenda and proposed motions, in order to prepare a response to these issues for AGM discussion, decision making or voting. The thirty (30) calendar days referred to shall exclude the day on which notice was posted and exclude the day of the meeting.
- f The Final Notification of such Annual General Meeting shall comprise an agenda for the AGM, accompanied by a copy of the previous year's AGM minutes, each written motion submitted for placement on the agenda, the names of persons and the respective portfolios for which they have been nominated, as well as any annual reports ready for circulation at the time of the final notification.
- g Before commencement of the AGM, copies of all the respective Executive member's and/or appointed sub committee's reporting shall be issued to all the Members present to supplement the aforementioned documentation.

3.1.1.2 REPRESENTATION AT THE SASAA AGM.

Representation at SASAA's Annual General Meeting shall comprise the elected members of the Executive Committee as well as a delegate from each of the Member Associations. Although honorary, associative or guest members may attend as observers, they shall not have any voting privileges, but may have limited participation during discussions. Guest members, when formally invited, may be called upon by the Executive to supply information on a topic tabled for discussion. Representation at the AGM shall amount to:

South African Shore Angling Association

- a Executive Committee, comprising:
 - i President
 - ii Vice President
 - iii Secretary
 - iv Treasurer
 - v Records Officer
 - vi Public Relations Officer
 - vii Constitutional Officer
 - viii Environmental Officer
 - ix Tournaments Co-ordinator
 - x Development Officer
 - xi Head Coach
 - xii Athletes Representative
- b Divisional Chairpersons
 - i Chairperson: Seniors Shore Angling
 - ii Chairperson: Masters Shore Angling
 - iii Chairperson: Junior Shore Angling
 - iv Chairperson: Ladies Shore Angling
 - v Chairperson: Grand Masters Shore Angling
 - vi Chairperson: Pegged Shore Angling
- c A delegate from each of the autonomous Member Associations.

3.1.1.3 PRE-REQUISITES FOR REPRESENTATION.

- a Before commencement of the AGM, each Member Association shall submit to the Secretary a letter of accreditation stipulating that Member Associations:
 - i Postal details.
 - ii Personal contact details for its
 - Chairman/President.
 - Vice Chairman/President.
 - Secretary.
 - Treasurer.
 - Records Officer.
 - Public Relations Officer.
 - Constitutional Officer.
 - Environmental Official.
 - Tournament Co-ordinator.
 - Head Coach.
 - Development Officer.
 - Athletes Representative.
 - iii Delegates attending the AGM.
 - iv Delegate with voting power of authority.
- b Any Member Association who has failed to pay its membership fee renewal for the ensuing year by the due date, and according to the requirements of Clause 2.3 – Annual Membership Fees, shall not be allowed to take part in the AGM.
- c Should any Member Association be unable to represent its Membership by a delegate from its own Association at the AGM, it may appoint, in writing to the Secretary, an individual from another Member Association present at the AGM to represent it as delegate on their behalf, save and except that no individual member may act as proxy or vote for more than one Member Association.

South African Shore Angling Association

3.1.1.4 MEMBER ASSOCIATION REPRESENTATION

Each accredited Member Association is entitled to one delegate to represent its Association at the SASAA Annual General Meeting (AGM).

3.1.1.5 THE AGENDA.

- a The Agenda of any Annual General Meeting shall state the scheduled points of discussion to be addressed during the meeting, and copies thereof, as well as the preceding Annual General Meeting's minutes, shall be available before the AGM, notwithstanding the fact that these documents should have been sent out to Member Associations by the Secretary at least one month prior to the AGM.
- b The activities to be executed during an Annual General Meeting shall be as follows and shall preferably be conducted in the following chronological order:
 - i Chairman's Welcome.
 - ii Roll Call/Confirmation of Attendance (List of attendance circulated).
 - iii Confirmation of Apologies.
 - iv Confirmation of the preceding AGM/OGM/SGM minutes.
 - v Matters arising from the previous AGM/OGM/SGM minutes.
 - vi Notice of correspondence received.
 - vii Finalization of the agenda.
 - viii President's Annual Report.
 - ix Treasurer's Report.
 - Discussion and adoption thereof, with or without modification.
 - Review of annual affiliation fees.
 - Appointment of Auditors
 - x Record Officer's Report.
 - xi Tournament Co-ordinator Report.
 - xii Environmental Officer's Report.
 - xiii Development Officer's Report.
 - xiv Head Coach Report.
 - xv Junior Division Shore Angling Chairman's Report.
 - xvi Ladies Division Shore Angling Chairpersons Report
 - xvii Masters Division Shore Angling Chairman's Report.
 - xviii Grand Masters Shore Angling Chairman's Report.
 - xix Pegged Shore Angling Division Chairman's Report.
 - xx Seniors Division Shore Angling Chairman's Report, encompassing.
 - Development Division Shore Angling.
 - B-Division Shore Angling.
 - A-Division Shore Angling.
 - xxi Motions to amend the Constitution.
 - xxii Discussion of, and/or voting on any special issues, on condition that notice of such issues was distributed to Members Associations at least thirty (30) days before the date of the Annual General Meeting.
 - xxiii Election of the following for the ensuing year:
 - The Executive Committee [Clause 3.1.1.2-a]
 - Committee members for any sub-committee as may be envisaged, or may have been appointed.
 - xxiv Honoraria.
 - xxv Confirmation of the Championship venues and dates.
 - xxvi Adjournment/Closure of the Meeting.

South African Shore Angling Association

3.1.1.6 QUORUM DETAILS.

- a. Fifty one percent (51%) of all persons entitled to vote at a SASAA AGM shall constitute a quorum for such meeting.
- b. No business listed on the agenda shall be transacted unless a quorum is present.
- c. If no quorum is present within one (1) hour from the scheduled starting time appointed for the AGM, such meeting shall be rescheduled as decided, or to another day, time and place that the Executive Committee may determine.
- d. If a quorum is not present within thirty minutes of the appointed time for an adjourned AGM as described in Para 3.1.1.9, the Member delegates present and entitled to vote shall constitute a quorum.

3.1.1.7 VOTING RIGHTS.

For purposes of voting during the SASAA AGM:

- a. The outcome of any voting issue shall be determined by the sentiments as expressed by the delegate of each of the affiliated Member Associations.
- b. No member of the retiring Executive Committee, or any Divisional Representative member, shall have any vote by virtue of their elected portfolios, except if they are the accredited delegate of a Member Association, for which they qualify to have full voting rights.
- c. Notwithstanding the provisions of Para 3.1.1.8(d) the President shall have a casting vote only.

3.1.1.8 SASAA AGM ELECTION PROCEDURES.

For election purposes, no nominations shall be tabled on the day of the AGM, and therefore the following procedures shall apply:

- a **NOMINATIONS FOR PORTFOLIOS.**
 - i Current serving members shall confirm in writing, to the secretary of SASAA, their availability for re- election which must reach the Secretary by end of February prior to the AGM This information shall be circulated with the first notification of the AGM.
 - ii Member Associations shall nominate in writing to the Secretary the name(s) of member(s) they would like to propose for any specific portfolio's election in response to the Secretary's 'Notice of SASAA AGM', in order for these nominations to feature in the agenda of the 'Final Notification of SASAA AGM'.
NOTE: Please refer to Clause 3.1.1.1 – Pre SASAA AGM Correspondence, as well as 3.1.1.2 – Representation at the SASAA AGM.
 - iii The Final SASAA AGM notification (Agenda) as sent out by the Secretary shall reflect all the relevant portfolios and nominations therefore as submitted by Member Associations.
- b **ELECTION OF EXECUTIVE COMMITTEE MEMBERS.**
 - i The election of Executive Committee members shall be by way of secret ballot.
 - ii The nominee with the most number of votes cast for a specific portfolio shall be declared duly elected.
 - iii The office term of Executive Committee members shall become effective from the close of meeting at which they have been elected.
 - iv Executive Committee members elected shall remain in office until the following SASAA AGM, unless such member passes away, resigns, or is removed from Office. In such an event, a member may be co-opted by the Executive Committee to fill such vacancy until election at the next AGM.

South African Shore Angling Association

c **MOTIONS PUT TO THE VOTE.**

- i Only delegates of Member Associations are allowed to vote.
- ii Any motion put to the vote at any AGM shall be decided upon by a show of hands by the delegates of Member Associations, unless a secret ballot is requested for by at least ten percent (10%) of all persons present and entitled to vote at such a meeting.
- iii Any motion for which a secret ballot is requested for shall be tested by a show of hands before voting thereon commences.
- iv Where a show of hands indicate that a secret ballot is required, the President shall make a declaration that the motion has had enough support to justify a secret ballot, and the rest of the membership shall abide by this decision. If the request for a secret ballot does not get enough support, the President shall make a declaration on this outcome, and those members that have submitted the request shall abide by the majority opinion of the meeting.

d **CASTING VOTE.**

In the event of equality of votes, whether by show of hands or a secret ballot, the President shall be entitled to express a casting vote.

3.1.1.9 **ADJOURNMENT OF AN AGM.**

- a The President shall, if directed to do so by a properly constituted AGM, adjourn the meeting to a place and time as determined by the delegates present at the meeting.
- b At such adjourned AGM, no additional business shall be transacted other than unfinished business as scheduled for the previous meeting that was adjourned.
- c Only in the event of an AGM being adjourned for a period of thirty (30) days or more, shall notice of the adjourned meeting be required as for in the case of the original AGM.

3.1.2 **SPECIAL GENERAL MEETING.**

- i A Special General Meeting shall be convened by the Executive Committee at its discretion for any matter of urgency, or on requisition by a resolution of at least three Member Associations. The requisition shall be submitted in writing, clearly stipulating any objections, proposals or aims for such meeting.
- ii The notification of a Special General Meeting shall be sent out by the Secretary early enough to allow for Member Associations to have at least twenty one (21) calendar days available to study the contents of the notice.
- iii The same rules governing the procedure at an AGM shall apply mutatis mutandis to Special General Meetings, save and except that the business of the meeting shall be confined to the item(s) or subject(s) as set out in the agenda.
- iv Should matters of extreme importance, pertaining to the Constitution and /or the continued operation of the Association, arise and require urgent resolution, a Special General Meeting may be called for and conducted per Tele-conference **or alternative electronic platform.**

3.2 **CONSTITUTIONAL MATTERS.**

3.2.1 **AMENDMENTS TO THE CONSTITUTION OPERATIONAL GUIDELINES, BYLAWS AND POLICIES.**

- a. The Constitution shall comprise Chapter 1, (The South African Shore Angling Association, Chapter 2, (Membership and Affiliation), Chapter 3, (SASAA Operational Guidelines) and Chapter 4, (Executive Committee Operational Guidelines).

South African Shore Angling Association

- b. The Constitution, and any regulation promulgated in terms thereof, including all Bylaws, Championship Rules, Selection Systems, and any Policies, shall not be amended, added to, or rescinded except at an Annual General Meeting, or a Special General Meeting scheduled specifically for such purpose, where the intentions, and specific points to be amended have been distributed to Member Associations in advance as discussion points on the formal agenda for such meeting.
- c. Any written motion to amend, rescind or add to the Constitution or any regulation promulgated in terms thereof, must be submitted by the proposing Member Associations to the SASAA Secretary at least forty five (45) calendar days prior to the date set for the Annual General Meeting.
- d. The Secretary shall distribute the agenda of either the AGM, or the Special General Meeting, to allow at least thirty (30) calendar days for all Member Associations and Executive Officials to study its points for discussion, of which the intended amendment, rescission or addition would feature on the agenda.
- e. For any amendment, rescission or addition to this constitution to be adopted, it shall require a two-thirds support of the voting rights of those delegates present and entitled to vote at the meeting concerned.
- f. For any amendment, rescission or addition to the Bylaws, Championship Rules, Selection Systems, and any Policies, to be adopted at an Annual General Meeting or Special general Meeting convened for such purpose, it shall require a two-thirds majority of the voting rights of those delegates present and entitled to vote at the meeting concerned.

3.2.2 CONSTITUTIONS OF MEMBER ASSOCIATIONS.

- a. Associations, affiliated to SASAA, shall have the power to adopt their own Constitutions and effect subsequent amendments.
- b. Associations shall be responsible to ensure at all times, that neither their constitution, nor any subsequent amendments are in conflict with the aims or objectives of the SASAA constitution.
- c. In the event of conflict, the SASAA constitution, will under all circumstances and without exception prevail.

3.3 DISSOLUTION OF SASAA.

- 3.3.1. SASAA may be dissolved by a resolution passed at a Special General Meeting.
- 3.3.2. In the event of dissolution all assets of SASAA, after all liabilities are met, assets shall not be distributed amongst the Member Associations or any member of the Executive Board, but shall be held in trust for and on behalf of a non-profit body similar objectives as this Association.

3.4 DISPUTE AND RESOLUTION CLAUSE.

Should any dispute arise:

- a) Out of, or in connection with the enforceability of this Constitution, or
- b) The application, and the interpretation of the provisions thereof, or
- c) Between any of its affiliated members, then;
SASAA shall have the right to intervene in any such dispute arising between such members.
- d) The SASAA Dispute and Discipline Resolution Policy, refer Bylaw F of the constitution, shall be adhered to for all dispute and disciplinary related matters.
- e) Any dispute between SASAA and SASACC which cannot be resolved through the normal Dispute Resolution procedures, shall be referred to the Department of Sport & Recreation in South Africa (SRSA), for resolution through mediation or expedited arbitration. In the event of arbitration in terms of the foregoing, such resolution shall be final and binding on the parties to the dispute.

South African Shore Angling Association

- f) Subject to the Constitution of the Republic, and save in circumstances where there is a need for urgent relief of a sort which cannot be obtained through the dispute resolution procedures contemplated by this Article (including the holding of an arbitration as envisaged in par (e) on an urgent basis), no body or individual falling under the affiliation of SASAA, shall approach a Court of Law to decide on a dispute it has with a body or individual affiliated to SASAA or with SASAA itself.

3.5. ANTI-DOPING.

SASAA and its Member Associations agree to comply, be bound by and to ensure that their members comply with the Code presently in force and adopted by the Government of South Africa and the IOC arising out of the World Anti-Doping Convention declaration adopted in Copenhagen in March 2002. **All team members participating in international events must sign the Anti-Doping declaration (Bylaw K) confirming the provisions of the CIPS and WADA anti-doping rules.**

3.6 CONFLICT OF INTEREST.

- 3.6.1 When performing an activity for SASAA or being elected or appointed, persons bound by this Constitution shall disclose any personal interest that could be linked to their prospective activities.
- 3.6.2 Persons bound by this Constitution shall avoid any situation that could lead to any Conflict of Interest. A Conflict Of Interest arises if persons bound by this Constitution have, or appear to have, a private or personal interest that detract from their ability to perform their duties with integrity, and in an independent and purposeful manner.
- 3.6.3 Private or personal interests include gaining any possible advantage for persons bound by this Constitution, themselves, their family, relatives, friends and acquaintances.
- 3.6.4 Persons bound by this Constitution may not perform their duties in cases with an existing or potential Conflict of Interest. Any such conflicts shall immediately be disclosed to the Secretary of SASAA to whom the person is bound by this Constitution, to perform his or her duties.
- 3.6.5 Members must sign a CONFLICT OF INTEREST DECLARATION, declaring any possible conflict at all AGM's and ADM's held by SASAA and its members.
- 3.6.6 If an objection is made concerning an existing or potential Conflict of Interest by a person bound by this Constitution, it shall be reported immediately to the Secretary of SASAA, for appropriate measures.

South African Shore Angling Association

Chapter 4

Executive Committee Operational Guidelines.

Index.

- 4.1 OBJECTIVES OF EXECUTIVE COMMITTEE MEETINGS.
- 4.2 COMPOSITION OF THE EXECUTIVE COMMITTEE.
- 4.3 GUIDELINES FOR ELECTING MEMBERS TO THE EXECUTIVE COMMITTEE.
- 4.4 POWERS AND DUTIES OF THE EXECUTIVE COMMITTEE.
- 4.5 EXECUTIVE COMMITTEE MEETING GUIDELINES.
 - 4.5.1 SCHEDULING OF EXECUTIVE COMMITTEE MEETINGS.
 - 4.5.2 PRE-EXECUTIVE COMMITTEE MEETING CORRESPONDENCE.
 - 4.5.3 QUORUM DETAILS.
 - 4.5.4 VOTING DETAILS.
- 4.6 GENERAL EXECUTIVE COMMITTEE MANAGEMENT POLICY.
 - 4.6.1 CHAIRMANSHIP.
 - 4.6.2 FINANCIAL MANAGEMENT.
 - 4.6.3 DELEGATION OF POWERS.
 - 4.6.4 INSTRUCTIONS TO COMMITTEES.
 - 4.6.5 DECISIONS BINDING.
 - 4.6.6 DISCIPLINARY POWERS.
 - 4.6.7 INDEMNIFICATION.
- 4.7 BYLAWS.
- 4.8 AUTHORIZATION OF CONSTITUTION.

South African Shore Angling Association

Chapter 4

Executive Committee Operational Guidelines.

4.1 OBJECTIVES OF EXECUTIVE COMMITTEE MEETINGS.

The aim of any Executive Committee Meeting is to continuously:

- a. Manage all affairs of Shore Angling on behalf of SASAA and its Member Associations according to the stipulations of the SASAA Constitution, and the mandate as supplied at any given time by the Member Associations.
- b. Review Shore Angling's aims and objectives.
- c. Review the impact of Shore Angling against the expected Marine and Coastal Conservation criteria and public perception thereof.
- d. Review Shore Angling's autonomous status and recognition with the National Control Bodies' requirements i.e. the South African Federation of Sport and Sea Anglers (SAFSA), the South African Sport Angler and Casting Confederation (SASACC) and SASCOC.
- e. Pro-actively participate and promote Shore Angling's interests at Associative Sport level, as well as amongst the different facets of angling, and where possible, to take a leading role in any affairs beneficial to Shore Angling.

4.2 COMPOSITION OF THE EXECUTIVE COMMITTEE.

4.2.1 An Executive Committee can only be elected at an Annual General Meeting, and shall comprise the following portfolios:

- (i) President.
- (ii) Vice President.
- (iii) Secretary.
- (iv) Treasurer.
- (v) Records Officer.
- (vi) Public Relations Officer.
- (vii) Constitutional Officer.
- (viii) Environmental Officer.
- (ix) Tournament Co-ordinator.
- (x) Head Coach
- (xi) Development Officer.
- (xii) Athletes Representative.

All members of the Executive Committee shall have a deliberate vote at all Executive Committee meetings.

4.2.2 A Management Committee (MANCO) will be formed from the Executive Committee elected at the AGM, which MANCO shall comprise of:

(a) President, (b) Vice President, (c) Secretary (d) Treasurer & (e) Development Officer.

The Management Committee shall deal with all matters requiring immediate decision between meetings of the Executive Committee. The business of the Management Committee shall ordinarily be conducted at specially convened meetings, provided that in exceptional circumstances, if it is not practical to convene a meeting of the Management Committee, decisions may be reached by means of written communication. All decisions taken by the Management Committee shall be implemented immediately but must be tabled for ratification by the Executive Committee at its next meeting.

South African Shore Angling Association

4.3 GUIDELINES FOR ELECTING MEMBERS TO THE EXECUTIVE COMMITTEE.

- a. The election of Executive members shall be by way of secret ballot.
- b. Member Associations shall forward, in writing to the secretary of SASAA all nominations for the executive committee, at least forty five (45) calendar days prior to the SASAA AGM.
If no nominations for a particular portfolio have been received by the cut-off date this shall be reflected on the Final SASAA AGM Notification sent out to all the Member Associations. In such a case, exception shall be allowed to nominate individuals from the floor for that specific portfolio(s), provided that a letter from the nominated person be handed in, stating his willingness to serve for that portfolio.
- c. The nominee receiving the most number of votes cast for a specific portfolio shall be declared duly elected for that portfolio.
- d. The appointment of Executive members becomes effective as from the close of the AGM at which they have been elected.
- e. Committee members elected shall remain in office until SASAA's following AGM, unless such member passes away, resigns, or is removed from Office. In such a case, a member may be co-opted by the Executive Committee to fill such vacancy until the next AGM's election.
- f. No Member Association shall have on the Executive Committee more than two of its individual members, excluding however, the portfolios of President, Vice President, Secretary and Treasurer.

4.4 POWERS AND DUTIES of the EXECUTIVE COMMITTEE.

- 4.4.1 The Executive Committee, duly elected by the membership of SASAA, shall have a mandate to act on behalf of SASAA for the duration of their elected portfolio.
- 4.4.2 The Executive Committee may exercise all such powers of SASAA as are allowed within the constraints of the Constitution.
- 4.4.3 The Executive Committee shall, unless a General Meeting is in session, represent and act on behalf of SASAA in all matters and purposes, and inter alia, for executing the following:
 - a. Hold in trusts all assets and property of SASAA.
 - b. Schedule fixtures for the AGM and any Executive Committee Meetings.
 - c. Adjudicate upon all matters referred to it for decision, interpretation or application of:
 - i. The Constitution.
 - ii. Rules encompassed in the Associations operations.
 - iii. Resolutions passed at AGM's, Special General Meetings or Executive Committee Meetings.
 - iv. Take disciplinary action, as may at times be required or desirable, against any Member Association or any such individual member thereof.
 - v. Pass judgment or inflict penalties as deemed proper, for any breach of the Constitution, any rules or regulations annexed to it, or any offence against the traditions or objectives of SASAA that may tarnish the SASAA's image or status.

NOTE: The Committee's decision in respect of paragraphs (i) to (v) above shall be final and binding, and the Committee shall not be obliged to give reasons for its decision.

 - d. Transact all such business, as well as acts and things not inconsistent with the Constitution, as may be necessary or expedient in the Executive Committee's opinion for the proper conduct and management of the business and affairs of SASAA, or to achieve the envisaged objectives.
 - e. Appoint any sub-committee(s) to further the aims and objectives of, and /or to assist SASAA in its activities, and to bestow on such sub committees the necessary functions and powers to execute the tasks.
 - f. Fill any vacancy that may occur on the Committee. In such a case, a member may be co-opted by the Executive Committee to fill such vacancy until elections at the next AGM.

South African Shore Angling Association

4.5 EXECUTIVE COMMITTEE MEETING GUIDE LINES.

4.5.1 SCHEDULING OF EXECUTIVE COMMITTEE MEETINGS.

- a The SASAA President may call for an Executive Committee meeting if the reason(s) for his/her, or any Council member's request for such is valid enough to justify the time, effort and expenses therefore.
- b The Executive Committee shall also meet at least twice a year.

4.5.2 PRE-EXECUTIVE COMMITTEE MEETING CORRESPONDENCE.

a **Unscheduled Meetings.**

If the need for an Executive Committee meeting arises, the Secretary shall notify all the members of the Executive Committee by means of a written agenda about the meeting's provisional details, which are:

- The meetings intended date, time and venue/**electronic platform**.
- The reason(s) necessitating the meeting.

b **Scheduled Meetings.**

For scheduled Executive Committee meetings, the Secretary shall send out a provisional agenda to the members of the Executive Committee or any related Officials at least thirty (30) calendar days in advance. Where an Executive Committee meeting is scheduled to take place before a SASAA AGM, the agenda for this meeting shall be sent out to all the Executive Committee members and/or related Officials when the final AGM notification is posted to Member Associations.

c **Teleconference/**alternative electronic platform** Meetings.**

For the sake of practicality, convenience and more importantly to limit unnecessary expenditure, unscheduled or scheduled Executive Committee meetings may be conducted per Tele-conference **or alternative electronic platform**.

4.5.3 QUORUM DETAILS.

Fifty-one (51%) per cent of the members shall constitute a quorum for any meeting of the Executive Committee.

4.5.4 VOTING DETAILS.

- a Voting at Executive Committee meetings shall be decided on a show of hands.
- b Issues listed for decision-making, or any matter arising during the course of an Executive Committee meeting shall be decided on a majority of votes.
- c In the case of an equality of votes the President of the meeting shall have a second, or casting vote, provided he has exercised his deliberative vote.

4.6 GENERAL EXECUTIVE COMMITTEE MANAGEMENT POLICY.

Notwithstanding anything to the contrary, an Excom member shall cease to be a member of the committee if he/she:

- i Becomes a disqualified person as envisaged in Section 218 (i) of the Companies Act; or
- ii Shall have been convicted of any offence contained in part 2 of the Second Schedule of Act 51 of 1977 as amended; or
- iii Is declared insane by a competent Court of law; or
- iv Resigns his/her office by notice in writing to SASAA.

South African Shore Angling Association

4.6.1 CHAIRMANSHIP.

- a The President of SASAA, or in his absence, the Vice President, shall at all times act as Chairperson for all meetings of SASAA's Executive Committee.
- b If neither of these Presidents are present at any such meeting and at the time appointed therefore, and where due apologies have been given to the rest of the meeting, the other members of the Executive Committee shall co-opt from the Executive members present a member to chair the meeting.

4.6.2 FINANCIAL MANAGEMENT.

- a SASAA shall conduct all of its financial transactions with a recognized banking institution deemed fit by the Executive Committee. Any investments shall also be done with an institution as approved by a resolution taken at an AGM or by the Executive Committee.
- b All monies received on behalf of SASAA shall be for the account of the Association and must forthwith be deposited into SASAA's account as credit to the Association. All funds received by SASAA shall be utilized to achieve the aims and objectives of the Association.
- c Due acknowledgement of all payments made to SASAA shall be given by officially issuing receipts on behalf of the Association for such payments. Should any income be submitted at/during a meeting, the transaction details shall be entered into a carbon copy receipt book. The original copy of entry shall first be handed to the Secretary for entry into the minutes, before being issued to the party that made the payment.
- d All payments from SASAA's account shall be made by cheque, co-signed by the Treasurer and either the President or the Secretary.
- e All cheques earmarked for deposit into SASAA's account shall be endorsed by the Treasurer.
- f All income and expenditure transactions shall be entered in a regulation finance book/s or ledger/s by the Treasurer, and such prescribed book/s shall be kept up to date and available for inspection at any given meeting.
- g A duly audited financial statement shall be submitted by the Treasurer to the Secretary at least three (3) Weeks prior to the Annual General Meeting.
- h No expenditure on behalf of SASAA or its Executive Committee members by any individual is allowed without prior approval of the Executive Committee.
- i No Executive Committee member may commit SASAA to any expenditure without prior Executive Committee approval.
- j The Secretary shall be allowed petty cash to the amount of R500-00 for utilization on minor administration expenses. He/she shall keep record of all expenditure in this respect.
- k SASAA's financial year ends on the last day of April each year, and for audit purposes the financial documentation shall be closed off on this same date. The new financial year starts on the first day of May each year.
- l Authorized expenses for travelling, accommodation, meals and/or team expenses as incurred by SASAA's National Teams shall be borne by SASAA in accordance with policy guidelines pertaining to expenses, and such expenditure shall be tabled in detail for annual approval by the membership at the next AGM.
- m Only the expenses of the Executive Committee members to attend the SASAA AGM or Executive Meetings shall be borne by SASAA.
- n In the event of any adjourned Special General Meetings/Annual General Meetings the expense for the Executive Committee and Council members to re-attend will be for SASAA's account.

South African Shore Angling Association

4.6.3 DELEGATION OF POWERS.

- a The Executive Committee may delegate any of its powers to sub committees comprising such Member Associations or Executive Committee members, as it deems fit.
- b Any sub-committee appointed shall exercise of the powers duly delegated in accordance with instructions given and/or restrictions imposed on it by the Executive Committee.

4.6.4 INSTRUCTIONS TO COMMITTEES.

- a Any of the sub committees/work groups appointed at an AGM or Special General Meeting, or by the Executive Committee, shall have the power to carry out such duties as the Executive Committee may deem to be in the interest of SASAA, and which are within the framework and intentions for which the sub committee / work group was established.
- b All such matters dealt with by such committees shall be referred back to the Executive Committee for approval and/or endorsement. The Executive Committee shall not be bound by the decisions of such sub committees, but may accept, reject or alter the recommendations and/or decisions of such committees.

4.6.5 DECISIONS BINDING.

All lawful resolutions of the Executive Committee shall be binding on all Member Associations of SASAA until revoked or rescinded at an AGM or Special General Meeting.

4.6.6 DISCIPLINARY POWERS.

The SASAA Executive Committee shall have the power to take such steps as it may deem fit against any Member Association, any club thereof, or against any person affiliated to such club, in terms of the Constitution of that club, whose actions, or lack of action, are/is detrimental to the best interest and image of SASAA. Such steps must be in line with the SASAA Dispute and Resolution Policy (Bylaw F of the Constitution).

4.6.7 INDEMNIFICATION.

The Executive Committee and it's officials are, and shall be indemnified from all losses, charges, costs, damages and all and every other expense and liability they may incur, or be put to concern, in the execution of their respective duties and actions for, and on behalf of SASAA, it's funds and it's property. None of these Officials shall be held answerable, or deemed to be in any way responsible for any act or default of the one or other of them, nor for any loss, misfortune or damage which may happen to take place in the execution of their respective portfolios, or as a result thereof, provided however, that any such loss, misfortune or damage was not occasioned by negligence or mala fides.

4.7 BYLAWS.

The following are attached as Bylaws to this Constitution:

- A. Duties of Representative Members and Divisional Participation Formats.
- B. SASAA Championship Arrangements and Angling Rules.
- C. Shore Angling Team Selection System.
- D. Pegged Shore Angling Team Selection System.
- E. Code of Conduct.
- F. Dispute and Discipline Resolution Policy.
- G. National Dress Code.
- H. Child Protection Policy.
- I. Communication Policy.
- J. Promotion of Administrative Justice Act Policy.**
- K. Anti-Doping Declaration.**

South African Shore Angling Association

Any changes whatsoever to this Constitution, whether “as is”, or to be added to, shall require full compliance to the stipulations of the Constitution in order to be recognized.

4.8 AUTHORIZATION OF CONSTITUTION.

We, the undersigned, representing the Executive Committee, and authorized thereto, hereby approve the Constitution in its present form as binding on the South African Shore Angling Association and it’s members.

This Constitution was adopted on the **25th July 2020**.

Authorized:



.....
President: SASAA



.....
Constitutional Officer: SASAA